
Direct Representation

Dear Customer,

HM Revenue & Customs require Rhenus Logistics Limited (the declarant) to hold a written authority from you (the trader), to act on your behalf as a '**Direct Representative**' with regards to all Import and/or Export declarations we complete on your behalf or subcontract to another customs broker agent of our choice if required.

In order to satisfy this requirement, we would appreciate if you would kindly complete and return a scanned copy of the form 'Authority for a Customs Clearance Agent to act as a Direct Representative' we have attached.

The form 'Authority for a Customs Clearance Agent to act as a Direct Representative' must be printed on your company headed paper.

Please return all completed forms to **brexit@uk.rhenus.com**

The person signing MUST be a duly authorised representative of the company (eg. Company Director or Manager) with the necessary authority to sign on behalf of the importer or exporter (by completing the document, the signatory acknowledges said authority has been granted.

Many Thanks in advance for your kind assistance.

Yours Sincerely

Rob Mulligan

UK Customs Manager

[Click here for a word copy of this document](#)

For and on behalf of Rhenus Logistics Ltd

Explanation of Direct Representation

In case of direct representation, declarations are made by the customs representative in the name and on behalf of the represented party. In most cases, this will be the importer.

In this case, the customs representative is not the declarant. From a legal point of view, the client is the declaring party and he is responsible for meeting its legal customs obligations.

The customs representative's role in this case is providing professional services related to the execution of customs procedures. The client remains solely liable for its acts and accuracy of any information provided on the customs declarations, keeping records and payment of any Customs Duty or VAT

On Importer/Exporter Letterhead

Authority for a Customs Clearance Agent to act as a Direct Representative

I, (i)

Confirm I have authority to sign, on behalf of

A (name)..... (EORI no.) (ii)

I hereby appoint

B - Rhenus Logistics Ltd (EORI no.) GB146892628000 (iii)

to act on behalf of the entity named at A above in the capacity of a **Direct representative**. This authorisation is applicable to all consignments arriving or departing from the UK.

This Appointment applies with effect from the date of signature until revoked by the entity named at A above. The entity A named above authorises Rhenus Logistics Ltd to delegate customs clearance to sub agents as a **Direct Representative** of the declarant in all dealings with HMRC where circumstances necessitate.

(Please tick as appropriate)

The entity named in A authorises Rhenus Logistics Ltd, to declare goods to HMRC using Rhenus Logistics Ltd Deferment Approval Number.

The entity named in A wants to use A's Deferment Approval Number. Please complete and forward form C1207N granting Rhenus authority to use your Duty Approval Number to deferring duty payment. Click [here](#)

Deferment Approval Number:.....

VAT Number:.....

The entity named in A has elected to reclaim VAT through Postponed VAT accounting **(iv)** and authorises Rhenus Logistics to declare goods to HMRC accordingly.

Note: A direct representative acts in the name of and on behalf of another person. In relation to import/export declarations, the importer/exporter will be liable for any customs debt arising from the declaration.

Signed:

Name Printed:

Position:

Dated:

Notes: (i) Name of person signing, who must have authority to sign on behalf of the importer or exporter.

(ii) Legal name & EORI Trader Identification No. of importer or exporter.

(iii) Legal name & EORI Trader Identification No. of representative or agent.

(iv) Under Postponed VAT accounting the importer is able to defer payment of VAT upon importation and account for same via their periodic VAT return.

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